

Milper Message Number

11-363

Proponent

AHRC-OPL-C

Title

FY 2014 ARMY CONGRESSIONAL FELLOWSHIP PROGRAM

...Issued: [21 Nov 11]...

1. THIS MESSAGE WILL EXPIRE ON 30 MARCH 2012.

2. PROGRAM DESCRIPTION: THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM EDUCATES SELECTED ARMY OFFICERS, SENIOR NONCOMMISSIONED OFFICERS AND CIVILIANS ON THE IMPORTANCE OF THE STRATEGIC RELATIONSHIP BETWEEN THE ARMY AND THE CONGRESS. IT IS A 43 MONTH PROGRAM WHICH INCLUDES PURSUIT OF A MASTER'S DEGREE IN LEGISLATIVE AFFAIRS AT GEORGE WASHINGTON UNIVERSITY, SERVICE ON THE STAFF OF A MEMBER OF CONGRESS, AND UTILIZATION ON THE ARMY OR JOINT STAFF IN A CONGRESSIONAL RELATED DUTY POSITION. THE PROGRAM SEEKS REGULAR ARMY; RESERVE; AND NATIONAL GUARD OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS WHO HAVE DEMONSTRATED OUTSTANDING PROMOTION POTENTIAL AND HAVE COMBAT TOUR EXPERIENCE. ALSO, OFFICERS MUST HAVE RECENTLY COMPLETED SUCCESSFUL COMPANY/BATTERY/TROOP COMMAND OR EQUIVALENT KEY DEVELOPMENTAL (KD) DUTIES. IT IS ALSO OPEN TO OUTSTANDING DA CIVILIANS WHO WILL WORK IN A CONGRESSIONAL RELATED DUTY POSITION IN THEIR PARENT ORGANIZATION. SELECTED SERVICE MEMBERS AND CIVILIANS BEGIN THE FELLOWSHIP IN MAY 2013 BY PARTICIPATING IN A HQDA ORIENTATION PROGRAM (MAY TO DEC 2013). THE ORIENTATION PROGRAM EDUCATES FELLOWS ON HQDA OPERATIONS AND THE ARMY'S POSITION ON A WIDE RANGE OF ISSUES. ALL FELLOWS PARTICIPATE IN THE ORIENTATION, WHICH INCLUDES A VARIETY OF MEETINGS, SEMINARS, EDUCATIONAL READINGS, AND ATTENDANCE AT A ONE WEEK FORCE INTEGRATION COURSE. THIS ORIENTATION IS AIMED AT EDUCATING THE FELLOW ON HOW HQDA AND OTHER DOD AGENCIES OPERATE. MASTERS' DEGREE IN LEGISLATIVE AFFAIRS – THE ACADEMIC PORTION OF THE FELLOWSHIP BEGINS SIMULTANEOUSLY WITH ORIENTATION IN MAY 2013 WITH AN INTENSIVE SUMMER PROGRAM OF STUDY. THE GEORGE WASHINGTON UNIVERSITY (GWU) MASTERS' IN LEGISLATIVE AFFAIRS PROGRAM IS A RIGOROUS ELEVEN COURSES, ONE-OF-A-KIND IN THE NATION, CURRICULUM THAT EXPOSES STUDENTS TO ALL ASPECTS OF THE CONGRESSIONAL EXPERIENCE. TWO THIRDS OF THE PROGRAM'S CURRENT STUDENTS ARE CONGRESSIONAL STAFF, OFFERING ARMY FELLOWS A UNIQUE OPPORTUNITY TO NETWORK WITH STAFFERS THEY WILL BE WORKING WITH ON CAPITOL HILL AND DURING FOLLOW-ON ASSIGNMENTS IN THE LEGISLATIVE LIAISON ARENA. FELLOWS PURSUE CORE COURSE STUDY, AS WELL AS TAKE NATIONAL SECURITY PROCESS AND POLICY COURSES, IN THE SUMMER AND FALL 2013 SESSIONS. FELLOWS TAKE ELECTIVE COURSES IN AREAS OF THEIR CHOOSING, PURSUE INDEPENDENT STUDY OPPORTUNITIES AND COMPLETE COMPREHENSIVE EXAMS DURING THE PROCEEDING SPRING AND SUMMER 2014 SESSIONS, WITH THE GOAL OF EARNING THE MASTERS' DEGREE IN LEGISLATIVE AFFAIRS BY THE END OF SUMMER 2014. MOST COURSES ARE ONLY OFFERED AT NIGHT. CAPITOL HILL EXPERIENCE – IN JANUARY 2014, FELLOWS BEGIN THEIR EXPERIENCE ON CAPITOL HILL BY SERVING ON THE STAFF OF A MEMBER OF CONGRESS OR ON A CONGRESSIONAL COMMITTEE. FELLOWS ARE TYPICALLY GIVEN RESPONSIBILITY FOR DRAFTING LEGISLATION,

ARRANGING CONGRESSIONAL HEARINGS, WRITING SPEECHES AND FLOOR STATEMENTS, HANDLING DEFENSE RELATED CONSTITUENT ISSUES AND BRIEFING MEMBERS OF CONGRESS FOR COMMITTEE DELIBERATIONS AND FLOOR DEBATE. THE CAPITOL HILL EXPERIENCE ENDS AT THE CONCLUSION OF THE 2ND SESSION OF THE 113TH CONGRESS (APPROXIMATELY DECEMBER 2014).

3. OFFICERS SELECTED FOR THIS PROGRAM WILL RECEIVE CREDIT FOR ILE PHASE II (AOC) AND BE ILE (MEL4) COMPLETE PROVIDING THEY MEET THE FOLLOWING CRITERIA: COMPLETE A 15 WEEK ILE COMMON CORE SATELLITE COURSE; COMPLETE ALL REQUIREMENTS OF THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM; AND BE IN ZONE FOR ATTENDANCE OR SELECTION FOR ATTENDANCE AT THE INTERMEDIATE LEVEL EDUCATION. OFFICERS SELECTED FOR THIS FELLOWSHIP WILL BE SLATED TO ATTEND THE ILE COMMON CORE SATELLITE COURSE AT FORT BELVOIR, JANUARY 2013 TIMEFRAME, PROVIDING THEY HAVE A MINIMUM OF EIGHT ACTIVE FEDERAL COMMISSION SERVICE YEARS BY JANUARY 2013. OFFICERS NOT AVAILABLE TO ATTEND THE SATELLITE COURSE IN JANUARY 2013 OR WILL NOT HAVE A MINIMUM OF EIGHT ACTIVE FEDERAL COMMISSION SERVICE YEARS BY JANUARY 2013, MUST CONTACT THEIR CAREER MANAGER TO REGISTER FOR ATTENDANCE AT THE ILE COMMON CORE SATELLITE COURSE AT FORT BELVOIR AT A LATER DATE.

4. SELECTION PROCESS: PHASE I: HEADQUARTERS, U.S. ARMY HUMAN RESOURCES COMMAND, FORT KNOX (USAHRC) CONVENES A SELECTION BOARD ON 18, 19, 20, 21 JUNE 2012 TO SELECT AND FORWARD TO THE OFFICE OF THE CHIEF, LEGISLATIVE LIAISON (OCLL) AN UNDETERMINED NUMBER OF CANDIDATES FOR THEIR INTERNAL SELECTION BOARD. PHASE II: OCLL WILL CONDUCT AN INTERNAL SELECTION BOARD TO SELECT AND FORWARD TO THE PRINCIPAL DEPUTY UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND READINESS (PDUSD (PR)) THE NAMES OF APPROXIMATELY TWENTY-FIVE CANDIDATES AS FY 2014 ARMY CONGRESSIONAL FELLOWS. THE PDUSD (PR) IS THE FINAL APPROVAL AUTHORITY FOR ALL FELLOW SELECTIONS. ALL PACKETS WILL BE SCREENED BY GEORGE WASHINGTON UNIVERSITY TO ENSURE ACADEMIC ELIGIBILITY BEFORE ANY RESULTS ARE RELEASED. CANDIDATES WILL BE NOTIFIED OF THE RESULTS OF PHASE I IN JULY 2012 AND THE FINAL RESULTS WILL BE ANNOUNCED IN THE SEPTEMBER 2012 TIMEFRAME.

5. PROGRAM TENURE/LOCATION: REGULAR ARMY FELLOWS WILL BE ASSIGNED TO THE ARMY STUDENT DETACHMENT, FORT JACKSON, SC AND ATTACHED TO OCLL; RESERVE FELLOWS WILL BE ASSIGNED TO OCAR, WASHINGTON, DC; AMEDD FELLOWS WILL BE ASSIGNED TO THE AMEDD STUDENT DETACHMENT, FORT SAM HOUSTON, TX AND ATTACHED TO OCLL; ARMY NATIONAL GUARD FELLOWS ARE ASSIGNED TO THE NATIONAL GUARD BUREAU; DEPARTMENT OF THE ARMY CIVILIAN FELLOWS WILL REMAIN ASSIGNED TO THEIR CURRENT COMMAND AND ATTACHED TO OCLL. FELLOWS REPORT IN MAY 2013 AND COMPLETE THE FELLOWSHIP IN JANUARY 2015. FOLLOWED BY A TWO-YEAR UTILIZATION TOUR WHICH CONCLUDES IN JANUARY 2017.

6. OBLIGATIONS INCURRED:

A. IMMEDIATELY FOLLOWING THE FELLOWSHIP, THE MILITARY FELLOWS ARE ASSIGNED TO A TWO YEAR UTILIZATION POSITION IN THE WASHINGTON DC AREA REQUIRING IN-DEPTH KNOWLEDGE OF THE OPERATIONS OF CONGRESS. THESE ARE CHALLENGING ASSIGNMENTS IN WHICH FELLOWS REPRESENT THE DEPARTMENT OF THE ARMY WHILE INTERACTING WITH THE UNITED STATES CONGRESS. FELLOWS TYPICALLY SERVE AS PRINCIPAL LIAISON FOR PORTFOLIOS VALUED IN THE BILLIONS OF DOLLARS, AS WELL AS BECOME EXPERTS ON A WIDE RANGE OF ARMY POLICY ISSUES. FELLOWS GATHER INFORMATION, PREPARE STRATEGIES, ORGANIZE BRIEFINGS AND ARRANGE WORLD-WIDE CONGRESSIONAL FACT

FINDING TRAVEL AIMED AT EDUCATING MEMBERS AND STAFF ON ARMY PROGRAMS.

B. ALL SERVICE MEMBERS PARTICIPATING IN THIS PROGRAM INCUR TWO SEPARATE ACTIVE DUTY SERVICE OBLIGATIONS (ADSOS) IN THE U.S. ARMY. ADSOS WILL BE THREE TIMES THE LENGTH OF THE PERIOD, COMPUTED IN DAYS, FOR EACH DAY SERVED IN THIS PROGRAM. ONE ADSO WILL BE FROM PURSUING A GRADUATE DEGREE AND THE SECOND ADSO WILL BE FROM PARTICIPATING IN THE CONGRESSIONAL FELLOWSHIP PROGRAM. BOTH ADSOS WILL BE SERVED CONCURRENTLY, APPROXIMATELY FOUR YEAR ADSO BEGINNING UPON COMPLETION OF THE FELLOW'S YEAR LONG DUTY IN A CONGRESSIONAL OFFICE. THE ADSOS RECEIVED UNDER THIS PROGRAM IS TO BE SERVED CONSECUTIVELY WITH OTHER CIVILIAN ADSOS. CIVILIAN FELLOWS INCUR A SERVICE OBLIGATION (IAW TITLE 5, UNITED STATES CODE, SECTION 410.309 AND SECTION 4108).

C. CIVILIANS SELECTED FOR THE FELLOWSHIP MUST SIGN A CONTINUED SERVICE AGREEMENT TO CONTINUE TO SERVE IN THE DEPARTMENT OF DEFENSE (DOD) FOR A PERIOD EQUAL TO AT LEAST THREE TIMES THE LENGTH OF THE PROGRAM.

7. ELIGIBILITY CRITERIA:

A. MILITARY CANDIDATES MUST BE REGULAR ARMY (RA); ARMY NATIONAL GUARD (ARNG); OR UNITED STATES ARMY RESERVE/ACTIVE GUARD RESERVE (USAR/AGR). (TPU, IMA, & IRR RESERVE OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS MAY SUBMIT THEIR APPLICATION IF THEY AGREE, IN WRITING, TO BE ACCEPTED INTO THE AGR PROGRAM IF SELECTED AS A FELLOW. FOR GUIDANCE ON BECOMING USAR-AGR PLEASE CONTACT CPT SIMONE BUTLER, USAR-AGR ACCESSIONS AT SIMONE.S.BUTLER@CONUS.ARMY.MIL).

B. RA OFFICER CANDIDATES MUST BE FROM YEAR GROUPS 2002 THROUGH 2007; USAR CANDIDATES MUST HAVE A BASIC ACTIVE SERVICE DATE OF 1 JULY 1998 OR LATER, AND MUST HAVE A MANDATORY RETIREMENT (MRD) DATE OF 1 JULY 2021 OR LATER.

C. CANDIDATES IN THE RANK OF MAJOR MUST NOT HAVE MORE THAN FOUR YEARS TIME IN GRADE (TIG) AS OF JULY 2013. WAIVERS MAY BE GRANTED FOR MORE SENIOR APPLICANTS IN FUNCTIONAL AREAS 46 (PUBLIC AFFAIRS) AND 51 (ACQUISITION CORPS) IF APPROVED BY THE AHRC CAREER MANAGER.

D. ACTIVE AND RESERVE COMPONENT SENIOR NONCOMMISSIONED OFFICERS MUST HOLD THE RANK OF E8/MASTER SERGEANT OR ABOVE WITH SIX YEARS OR MORE UNTIL THEIR RETENTION CONTROL POINT (RCP) OR MANDATORY RETIREMENT DATE (MRD) IS REACHED. THE TIME IS CONSIDERED AT THE TIME OF SUBMISSION OF DA FORM 4187.

E. SENIOR NONCOMMISSIONED OFFICER CANDIDATES MUST BE A GRADUATE OF THE UNITED STATES ARMY SERGEANTS MAJORS ACADEMY OR SISTER SERVICE ACADEMY EQUIVALENT.

F. CANDIDATES MUST POSSESS A BACHELOR DEGREE FROM A QUALIFYING UNIVERSITY AND A STRONG ACADEMIC RECORD.

G. ARNG CANDIDATES MUST HOLD THE RANK OF CAPTAIN OR MAJOR; OR SERGEANT MAJOR FOR THE SENIOR ENLISTED POSITION.

H. ARMY CIVILIAN CANDIDATES MUST HOLD THE GRADE OF GS-11 THROUGH GS-14 LEVEL/EQUIVALENT PAY BANDS. THEY MUST HAVE COMPLETED THREE YEARS IN ANY COMBINATION, IN A FULL-TIME DEPARTMENT OF THE ARMY PERMANENT CIVILIAN POSITION; MUST HAVE COMPLETED THE REQUIRED CIVILIAN EDUCATION SYSTEM (CES) TRAINING OR RECEIVED COURSE CREDIT DOCUMENTATION VIA THE CIVILIAN HUMAN RESOURCE TRAINING AUTOMATION SYSTEM (CHRTAS) AS FOLLOWS: CES ADVANCED COURSE FOR GS-13 AND

ABOVE LEVELS, OR CES INTERMEDIATE COURSE FOR GS-12 AND BELOW LEVELS OR EQUIVALENT LEVELS. THESE REQUIREMENTS MUST BE MET BY THE HQDA G-37/TRV NOMINATION DEADLINE.

I. ARNG CANDIDATES MUST BE IN THE TITLE 10 AGR OR TITLE 32 AGR PROGRAM.

J. OFFICERS MUST HAVE COMPLETED THE CAPTAIN'S CAREER COURSE (CCC).

K. CANDIDATES MUST HAVE EXTRAORDINARY POTENTIAL FOR FUTURE ARMY SERVICE.

L. CANDIDATES MUST HAVE THE INTERPERSONAL SKILLS AND ABILITY TO INTERACT AND FORM RELATIONSHIPS WITH INDIVIDUALS WITH DIVERSE BACKGROUNDS.

M. CANDIDATES MUST BE ABLE TO COMPLETE FULL FELLOWSHIP PROGRAM WITHOUT INTERRUPTION.

N. SERVICE MEMBERS MUST BE ABLE TO SERVE/COMPLETE A TWO YEAR UTILIZATION ASSIGNMENT IMMEDIATELY FOLLOWING THE FELLOWSHIP AND WITHOUT INTERRUPTION. DAC CANDIDATES MUST HAVE A POST FELLOWSHIP ASSIGNMENT THAT IS RELATED TO CONGRESSIONAL AFFAIRS.

O. CANDIDATES MUST BE ABLE TO BEGIN THE PROGRAM ON OR ABOUT 01 MAY 2013.

P. CANDIDATES MUST NOT BE CURRENTLY FLAGGED OR HAVE ANY TYPE OF ADVERSE ACTIONS PENDING.

Q. SERVICE MEMBERS MUST MEET ARMY HEIGHT AND WEIGHT REQUIREMENTS AND BE IN EXCELLENT PHYSICAL CONDITION.

R. SERVICE MEMBERS MUST HAVE COMBAT EXPERIENCE.

S. CANDIDATES MUST HAVE DEMONSTRATED AND SERVE AS AN EXAMPLE OF THE "WARRIOR ETHOS" OR "ARMY CIVILIAN CREED".

8. HOW TO APPLY:

A. RA AND USAR OFFICERS MUST SUBMIT DA FORM 4187 (SAME INFORMATION LISTED AT PARAGRAPH 9(A)(1), LAST THREE OFFICER EVALUATION REPORTS (OER), OFFICER RECORD BRIEF (ORB), AND LATEST DA FORM 705 (ARMY PHYSICAL FITNESS TEST SCORECARD); NONCOMMISSIONED OFFICERS MUST SUBMIT LAST THREE EVALUATION REPORTS (NCOER), NONCOMMISSIONED OFFICER ENLISTED RECORD BRIEF (ERB) AND LATEST DA FORM 705 (ARMY PHYSICAL FITNESS TEST SCORECARD) FOR NONCOMMISSIONED OFFICERS TO THEIR U.S. ARMY HUMAN RESOURCES COMMAND CAREER MANAGER NOT LATER THAN 30 MARCH 2012. YOUR APPLICATION WILL BE REVIEWED BY YOUR CAREER MANAGER AND LEADER DEVELOPMENT DIVISION, ADVANCED EDUCATION PROGRAMS BRANCH FOR ELIGIBILITY. APPROVED CANDIDATES WILL BE REQUIRED TO SUBMIT THEIR APPLICATION, AS STATED IN PARAGRAPH NINE, TO MR. JOEL STROUT AS SOON AS THEY RECEIVE AN EMAIL FROM HIM REQUESTING THE DOCUMENTS. PLEASE DO NOT SEND IT UNTIL REQUESTED TO DO SO. (REGULAR ARMY AND RESERVE SERVICE MEMBERS MAY APPLY FOR THIS PROGRAM AND THE FOLLOWING PROGRAMS AT THE SAME TIME: JCS/OSD/ARSTAF INTERNSHIP, GEORGE AND CAROL OLMSTED SCHOLARSHIP, ASIA-PACIFIC CENTER FELLOWSHIP, GEORGE C. MARSHALL EUROPEAN CENTER FOR SECURITY STUDIES FELLOWSHIP, THE DEPARTMENT OF STATE STRATEGIC POLICY PLANNING FELLOWSHIP, THE WAYNE A DOWNING SCHOLARSHIP, THE G-3/5 STRATEGIC EDUCATION AND DEVELOPMENT PROGRAM, THE U.S. ARMY CYBER COMMAND SCHOLARSHIP, AND THE ARROYO CENTER FELLOWSHIP. CANDIDATE'S MUST MEET THE

ELIGIBILITY CRITERIA FOR EACH PROGRAM THEY ARE APPLYING FOR AND FOLLOW/SUBMIT THAT PROGRAM'S APPLICATION, AS OUTLINED IN THE PROGRAM'S MILPER MESSAGE. IF MORE THAN ONE PROGRAM IS BEING APPLIED FOR, THE PROGRAMS MUST BE LISTED IN ORDER OF PREFERENCE. PLEASE GO TO [HTTPS://PERSCOMND04.ARMY.MIL/MILPERMSGGS.NSF](https://PERSCOMND04.ARMY.MIL/MILPERMSGGS.NSF) FOR A COPY OF EACH PROGRAMS MILPER MESSAGE.)

B. ARMY NATIONAL GUARD (ARNG) OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS SHOULD DOWNLOAD THE "CONGRESSIONAL FELLOWSHIP ANNOUNCEMENT" MEMORANDUM POSTED TO THE WEB AT [HTTP://WWW.NG.MIL/LL/](http://WWW.NG.MIL/LL/) AND FORWARD THE DOCUMENTS LISTED AT PARAGRAPH SEVEN TO MS. LINDA CONLIN AT LINDA.CONLIN@US.ARMY.MIL, NOT LATER THAN 01 MAY 2012.

C. THE NOMINATION DEADLINE FOR DEPARTMENT OF THE ARMY CIVILIAN CANDIDATES IS **30** APRIL 2012. CIVILIAN APPLICANTS MUST FOLLOW APPLICATION PROCEDURES PROVIDED IN THE ARMY CIVILIAN TRAINING EDUCATION AND DEVELOPMENT SYSTEM CATALOG (ACTEDS) LOCATED AT: [HTTP://CPOL.ARMY.MIL/LIBRARY/TRAIN/CATALOG/ACFP.HTML](http://CPOL.ARMY.MIL/LIBRARY/TRAIN/CATALOG/ACFP.HTML). QUESTIONS REGARDING CIVILIAN APPLICATION PROCEDURES AND NOMINATION PACKETS SHOULD BE DIRECTED TO MS. LEE CARVER AT 703-545-4314 OR LEE.CARVER@US.ARMY.MIL.

9. APPLICATION PACKET:

A. THE SELECTION BOARD PACKET WILL CONSIST OF ONLY THE FOLLOWING:

(1) DA FORM 4187 (PERSONNEL ACTION) WITH THE FOLLOWING STATEMENT: "I REQUEST TO COMPETE FOR THE FY2014 ARMY CONGRESSIONAL FELLOWSHIP PROGRAM. I HEREBY AUTHORIZE HEADQUARTERS, U.S. ARMY HUMAN RESOURCES COMMAND, FORT KNOX, KY TO RELEASE COPIES OF MY FY 2014 ARMY CONGRESSIONAL FELLOWSHIP APPLICATION PACKET TO ANYONE INVOLVED IN SELECTION OF ARMY CONGRESSIONAL FELLOWS. I UNDERSTAND THAT IF I AM AWARDED AN ARMY CONGRESSIONAL FELLOWSHIP, I WILL INCUR TWO SEPARATE ACTIVE DUTY SERVICE OBLIGATIONS (ADSOS) IN THE UNITED STATE ARMY. ADSOS WILL BE THREE TIMES THE LENGTH OF THE PERIOD, COMPUTED IN DAYS, WHICH I AM EDUCATED UNDER THE PROVISIONS OF THIS PROGRAM. ONE ADSO WILL BE FROM PURSUING A GRADUATE DEGREE FROM GEORGE WASHINGTON UNIVERSITY AND THE SECOND ADSO WILL BE FROM PARTICIPATING IN THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM. BOTH ADSOS WILL BE SERVED CONCURRENTLY, APPROXIMATELY A FOUR YEAR ADSO. I UNDERSTAND THE GRADUATE DEGREE ADSO WILL NOT BEGIN UNTIL THE DAY AFTER I GRADUATE FROM GEORGE WASHINGTON UNIVERSITY AND MY SECOND ADSO WILL NOT BEGIN UNTIL THE DAY AFTER I COMPLETE THIS PROGRAM. I ALSO UNDERSTAND I AM OBLIGATED TO SERVE A TWO YEAR MANDATORY UTILIZATION ASSIGNMENT IMMEDIATELY FOLLOWING MY FELLOWSHIP TENURE. I UNDERSTAND I WILL SERVE MY CONGRESSIONAL FELLOWSHIP AND UTILIZATION ASSIGNMENT UNINTERRUPTED AND WITHOUT ANY DEFERMENT FOR ANY REASON. I UNDERSTAND THE ADSOS I RECEIVE UNDER THIS PROGRAM IS TO BE SERVED CONSECUTIVELY WITH OTHER CIVILIAN ADSOS" (MILITARY CANDIDATES ONLY).

(2) STATEMENT OF PURPOSE EXPLAINING REASON(S) WHY YOU ARE APPLYING FOR THIS PROGRAM. (TYPED; NOT MORE THAN ONE PAGE IN LENGTH, ARIAL TEN PITCH. TITLE STATEMENT "WHY I AM APPLYING FOR AN ARMY CONGRESSIONAL FELLOWSHIP". PLACE YOUR NAME/GRADE UNDER TITLE OF STATEMENT). (MILITARY CANDIDATES ONLY. CIVILIAN CANDIDATES WILL ADDRESS THIS REQUIREMENT VIA THE ON-LINE "NOMINEE'S STATEMENT OF INTEREST FORM" LOCATED IN THE ARMY CIVILIAN TRAINING, EDUCATION AND DEVELOPMENT SYSTEM (ACTEDS) CATALOG).

(3) CIVILIAN RESUME WITH THE FOLLOWING INFORMATION, IN-ORDER:
NAME; CURRENT GRADE; MAILING ADDRESS/PHONE NUMBER/EMAIL ADDRESS; BRIEF

DESCRIPTION OF WORK EXPERIENCE, WITH DATES (DON'T GO BACK MORE THAN FIVE JOBS); EDUCATION (INCLUDE TYPE OF DEGREE; DEGREE MAJOR; DATES ATTENDED UNIVERSITY; GRADE POINT AVERAGE; AND NAME OF INSTITUTION); BRIEF ACCOUNTING OF LANGUAGES, SPECIAL SKILLS, AND INTERESTS. (ALL CANDIDATES).

(4) LETTER(S) OF RECOMMENDATION (MINIMUM OF ONE, MAXIMUM OF FIVE). (ALL CANDIDATES).

(5) ALL ORIGINAL OFFICIAL COLLEGE TRANSCRIPTS. (TRANSCRIPTS MUST BE IN SEALED ENVELOPE) INCLUDE MILITARY DEGREES. (ALL CANDIDATES).

(6) LAST THREE EVALUATIONS (MILITARY: DA FORM 67-9; CIVILIANS: DA FORM 7222 AND 7222-1 OR DD FORM 2906 ONLY). COPIES MUST BE READABLE. (ALL CANDIDATES).

(7) OFFICIAL CURRENT MILITARY COLOR-PHOTO (MILITARY CANDIDATES ONLY).

(8) CURRENT OFFICER RECORD BRIEF (ORB)/BIOGRAPHICAL RECORD BRIEF (BRB). (MILITARY CANDIDATES ONLY).

(9) LATEST DA FORM 705 (ARMY PHYSICAL FITNESS TEST SCORECARD). (MILITARY CANDIDATES ONLY).

(10) SIGNED AND DATED STATEMENT STATING "IF SELECTED AS A FY 2014 ARMY CONGRESSIONAL FELLOW, I AGREE TO APPLY FOR AND ACCEPT ENROLLMENT INTO THE ACTIVE GUARD RESERVE (AGR) PROGRAM FOR A MINIMUM OF FOUR YEARS." (TPU, IMA, & IRR CANDIDATES ONLY).

(11) LETTER FROM CANDIDATE'S CURRENT COMMAND INDICATING POSITION THEIR NOMINEE WILL BE ASSIGNED TO, IF SELECTED AS A CONGRESSIONAL FELLOW. POSITION MUST BE RELATED TO CONGRESSIONAL AFFAIRS. INCLUDE PARAGRAPH/LINE NUMBER; POSITION TITLE; AND A BRIEF DESCRIPTION OF POSITION. COMPLETION OF THE ACTEDS ON-LINE UTILIZATION PLAN, SIGNED BY THE SUPERVISOR IS ALSO REQUIRED. (CIVILIAN CANDIDATES ONLY).

(12) IF APPLYING FOR MORE THAN ONE PROGRAM YOU MUST SUBMIT A SIGNED/DATED STATEMENT AS FOLLOWS "I AM APPLYING FOR THE FOLLOWING PROGRAMS IN ORDER OF PREFERENCE (LIST PROGRAMS IN ORDER OF PREFERENCE). I UNDERSTAND I MAY NOT RECEIVE MY FIRST PREFERENCE AND I FURTHER UNDERSTAND MY SELECTION OR NON-SELECTION IS DETERMINED BY THE ORDER OF MERIT LIST (OML) OF THE PROGRAM'S SELECTION BOARD(S) THAT I AM APPLYING FOR. I UNDERSTAND THAT IF I AM SELECTED TO ATTEND ONE OF THE PROGRAMS I AM APPLYING FOR, I WILL NOT BE CONSIDERED ANY FURTHER FOR ANY OTHER PROGRAM AND I WILL ACCEPT THE PROGRAM I WAS SELECTED FOR." (RA & USAR CANDIDATES ONLY).

B. MILITARY CANDIDATES ARE RESPONSIBLE FOR ENSURING THEIR OFFICIAL MILITARY PHOTO AND OFFICER RECORD BRIEF (ORB) OR ENLISTED RECORD BRIEF (ERB) ARE UP-TO-DATE.

C. THE DA FORM 4187 MUST BE SIGNED BY THE CANDIDATE AND APPROVED AND SIGNED BY HIS/HER CHAIN OF COMMAND COLONEL OR CIVILIAN EQUIVALENT. ADDRESS THE DA FORM 4187 AS FOLLOWS: THE "TO" ADDRESS WILL BE HQ, USAHRC, ATTN: AHRC-OPL-C (MR. JOEL STROUT); 1600 SPEARHEAD DIVISION AVENUE, FORT KNOX, KENTUCKY, 40122; THE "THRU" ADDRESS WILL BE YOUR COLONEL OR CIVILIAN EQUIVALENT THAT WILL SIGN THE DA FORM 4187; AND THE "FROM" ADDRESS WILL BE YOUR ADDRESS.

D. ANY APPLICATION PACKET THAT IS NOT COMPLETE, AS DIRECTED IN PARAGRAPHS EIGHT

AND NINE OR IAW CIVILIAN GUIDELINES PROVIDED IN THE ACTEDS CATALOG FOR CIVILIANS, WILL BE RETURNED TO CANDIDATE, AND MAY RESULT IN MISSING THE SUBMISSION SUSPENSE DATE AND NOT BEING CONSIDERED FOR THIS PROGRAM.

10. TIMELINE:

30 MARCH 2012 – LAST DAY FOR AC/RC CANDIDATES TO REQUEST PERMISSION TO COMPETE.

30 APRIL 2012 – G-37/TRV NOMINATION DEADLINE FOR CIVILIAN APPLICANTS.

18, 19, 20, 21 JUNE 2012 – PHASE I: AHRC SELECTION BOARD CONVENES.

JULY/AUGUST 2012 – PHASE II: OCLL SELECTION BOARD CONVENES & GEORGE WASHINGTON UNIVERSITY ADMISSION REVIEW. PHASE I CANDIDATES ANNOUNCED.

SEPTEMBER 2012 – FELLOWS ANNOUNCED.

MAY 2013 – FELLOWS BEGIN COURSEWORK AT GEORGE WASHINGTON UNIVERSITY.

JANUARY 2014 – FELLOWS ARE ASSIGNED TO A CONGRESSIONAL OFFICE.

DECEMBER 2014 – FELLOWSHIP COMPLETES AND SERVICE MEMBERS BEGIN MANDATORY TWO-YEAR UTILIZATION ASSIGNMENT.

11. CONCLUSION

THE PURPOSE OF THIS PROGRAM IS THREE FOLD: (1) PROVIDE OUTSTANDING OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS WITH STRONG PROMOTION POTENTIAL AN OPPORTUNITY TO UNDERSTAND AND APPRECIATE THE IMPORTANCE OF THE STRATEGIC RELATIONSHIPS BETWEEN THE ARMY AND CONGRESS; (2) EXPOSE AS MANY CONGRESSIONAL MEMBERS AND STAFF TO THE OUTSTANDING QUALITY OF ARMY OFFICERS, SENIOR NONCOMMISSIONED OFFICERS, AND CIVILIANS. ALSO, TO HELP CONGRESS LEARN ABOUT THE ARMY AS AN INSTITUTION THROUGH CONTACT WITH ARMY FELLOWS WORKING IN THEIR OFFICE; AND (3) DEVELOP A POOL OF OFFICERS AND SENIOR NONCOMMISSIONED OFFICERS FROM WHICH SOME MAY BE SELECTED FOR FUTURE UTILIZATION IN THE FIELD ON CONGRESSIONAL LIAISON. OFFICERS, SENIOR NONCOMMISSIONED OFFICERS, AND CIVILIANS LOOKING FOR A FAST PACED, EXCITING, AND BROADENING OPPORTUNITY ARE ENCOURAGED TO APPLY FOR THE ARMY CONGRESSIONAL FELLOWSHIP PROGRAM. COMMANDERS AND SUPERVISORS ARE ALSO ENCOURAGED TO SUBMIT THEIR BEST CANDIDATES FOR THIS PRESTIGIOUS OPPORTUNITY.

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